To: CN=Robert Parker/OU=R8/O=USEPA/C=US@EPA[]
Cc: CN=Robert Parker/OU=R8/O=USEPA/C=US@EPA[]

From: CN=R8LOTUSI/OU=R8/O=USEPA/C=US

**Sent:** Wed 9/12/2012 2:55:18 PM

**Subject:** Please confirm that your recent conference room request is booked on the central calendar.

Re-book the appointment if does not appear.09/12/2012

To change the times, dates or other information, you must delete your appointment, and resubmit.

Room: 3142\_Canyon

Start Time: 09/12/2012 10:00:00 AM End Time: 09/12/2012 11:00:00 AM

Purpose: Pavillion RSLs

Click Below to View, Edit or Delete Your Reservation

http://r8net.epa.gov/CentralSchedule.nsf/MyReservation/AD6514BD4B5C074187257A770051F7F0?Ope

nDocument

Please call the Conference Center staff at 312-7078 if you have any questions.

You will be contacted if your request is adjusted by the facilities managers. Thanks for using the automated room reservation system.